Creative Discovery Student Consultant

About this Job
The Creative Discovery Fellows Program supports faculty and students in learning how to think critically about social justice pedagogy and utilizing digital design tools to deepen and enhance the academic experience. Faculty and students will implement various creative tools such as Adobe Creative Cloud applications in the curriculum by creative assignments for select American Cultures courses.

Student consultants work closely with students, instructors and professional staff to develop, implement, evaluate and preserve assignments that focus on social justice and integrate design applications. This is an excellent opportunity for students to help instructors innovate and enhance their teaching, to learn about instructional design and to work on meaningful projects. A successful candidate will likely finish the program with a robust portfolio of professional work.

About You
You are creative, resourceful, collaborative, and passionate about design and social justice. You are comfortable using a variety of Adobe applications to produce high-quality work that communicates ideas clearly and effectively. You enjoy sharing your knowledge with others and are eager to learn more. You are collaborative, empathetic, a responsive listener, clear communicator, patient problem-solver, and thoughtful mentor. You value American Cultures for presenting the diversity of the American experience. You have at least three semesters remaining as a student at UC Berkeley.

Responsibilities
- Develop and present in-class workshops to support creative projects
- Support students during regularly scheduled office hours on their use of applications (Adobe CC applications, Figma, etc.)
- Consult with students on planning and designing projects with effective audiovisual information that are appropriate for the course subject and the selected medium; student assignments may include infographics, presentation slides, posters, websites, and other digital communications
- Troubleshoot problems encountered by faculty and students in using Adobe Creative Cloud
- Work closely with program staff to understand and support both project objectives and the needs of faculty and students
- Help create and refine student-facing resources related to Adobe Creative Cloud applications, project support, and design concepts

Required Qualifications
- Intermediate to advanced knowledge in Adobe Creative Cloud applications, design and communications concepts
- Ability to provide sound design advice and consultation to faculty and students on all aspects of audiovisual communications using Adobe Creative Cloud
- Excellent interpersonal communications skills, including active listening and the ability to work effectively within teams
- Critical thinking skills, advanced organizational skills, and proactive problem-solving skills
- Must demonstrate reliability and thorough attention to detail in all aspects of work
• Ability to lead and mentor others

**Desired Qualifications:**

• Cursory knowledge in HTML and CSS

**How to Apply**

Please submit by email to cd-fellows@berkeley.edu:

• A paragraph describing why you are interested in this position
• Your resume
• Examples of previous work you have created using Adobe Creative Cloud applications
• Your schedule showing all commitments (classes, student organization meetings, etc.)
• 1 reference

**Details**

• $17.75 per hour
• This is a part-time position with flexible time, ranging from 5 to 10 hours per week during the fall and spring semesters, with the possibility of summer work
• Work-study preferred, but all applicants will be considered
• Opportunity for promotion